



Wylie ISD

Back to School Plan

2020-2021

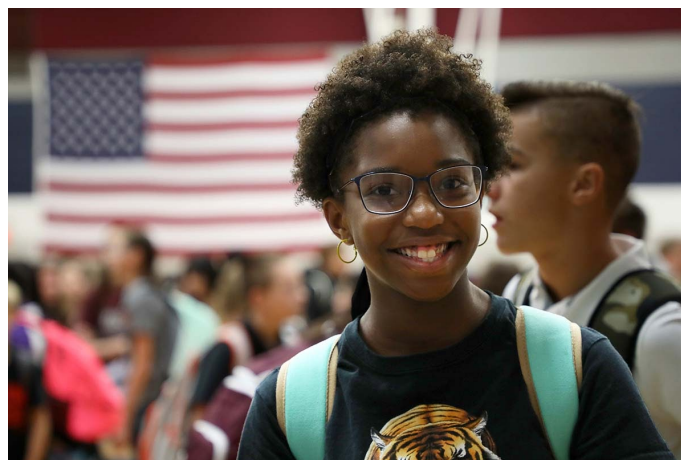


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Introduction



Wylie ISD Family,

Regardless of the current situation regarding COVID-19, Wylie ISD will be prepared for all students to return to school on August 13. Some students will be on campus, while others will be learning remotely. Whether students are on campus or at a remote location, we will continue to provide a high quality education to all of our students. There will be obstacles to overcome, but we believe that together, with the support of our Wylie ISD families, we can overcome any challenge that comes our way for the good of our students and staff.

Special thanks to our hard working campus administrators, teachers, and parents who have given us consistent feedback that has shaped the development of this plan. As we have all learned together, things change daily and even completed plans are changed when we receive new guidance from the State of Texas. We appreciate your patience and grace as we move forward to provide the best education for our students, the Wylie Way!

David Vinson, Ph.D.
Superintendent



General Information from the Texas Education Agency (TEA) as of July 2020

- The Governor and Commissioner of Education are committed to Texas schools reopening in August 2020 for students and staff to return.
- All school districts in the state of Texas are required to offer both On-Campus learning and Remote Learning for the 2020-21 school year.
- TEA has given guidance on four sets of practices that minimize the likelihood of viral spread
 - **Provide Notice:** Requirements for parental and public notices
 - **Prevent:** Required practices to prevent the virus from entering the school
 - **Respond:** Required practices to respond to a lab-confirmed case in the school
 - **Mitigate:** Recommended and required practices to reduce the likely spread inside the school

Per TEA: There will almost certainly be situations that necessitate temporary school closure due to positive COVID-19 cases in schools. Parents, educators, and school administrators should be prepared for this in the event that it occurs, while actively working to prevent it through prevention and mitigation practices.

<https://tea.texas.gov/texas-schools/health-safety-discipline/covid/coronavirus-covid-19-support-and-guidance>

All plans including those in this document will be regularly reviewed and updated based on guidance from TEA.



Wylie ISD Communication

Consistent communication will be more important than ever during 2020-2021. Parents and guardians need to know where they can receive factual information about current situations. Some simple communication guidelines below will ensure that we can communicate effectively with all families as situations arise during the 2020-2021 school year.

Communication with Parents and Students

- As students return to school, registrars should verify that all families have a valid email address in Skyward.
- Campus administrators will communicate to families that all essential communication will be sent through Skyward. Campus administrators are also encouraged to use other tools like social media or a newsletter in conjunction with Skyward.
- Weekly communication from the principal to parents is recommended.
- It is also recommended that principals set the expectation for teachers to communicate with students and families weekly about each week's expectations and what students will be learning.

Communication with Staff

- Immediate communication will be provided via email.
- Department specific information may be communicated directly through the Deputy Superintendent or Assistant Superintendent.
- Weekly updates will be provided via the Superintendent Brief each Friday.
- There may be times during the school year that situations change quickly because of increases in COVID-19 cases. At the beginning of the year, campus administrators should set up clear procedures about how essential information will be communicated.



TEA Required Communication

- ☐ Two weeks prior to start of school - Remote or On-Campus Learning Commitment ([p. 12 of Attendance and Enrollment FAQ](#))
- ☐ One week prior to start of campus activities and instruction - summary of COVID-19 plan ([p. 2 of TEA public health guidance document](#))
- ☐ Prior to start of school - LEAs must communicate which courses have on-campus requirements and notify parents and students that failure to complete the required on-campus assignments could cause the student to not be awarded course credit before the start of the course, to ensure students have an option to select courses that can be completed remotely if desired. ([p. 12 of Attendance and Enrollment FAQ](#))
- ☐ "School systems are required to provide parents a notice of their public education enrollment and attendance rights and responsibilities during the COVID-19 pandemic using a document published by TEA." ([p. 3 of TEA public health guidance document](#))
- ☐ "Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, schools must notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified among students, teachers or staff who participate on any on campus activities." ([p. 4 of TEA public health guidance document](#))

Human Resources Information

All staff will return to working on-site on the dates designated by their contracts starting in July and August. An [employee accommodation request form](#) should be completed by any employee who is requesting an accommodation due to being classified as a "higher risk" employee or has someone in their household classified as "higher risk" under CDC guidelines. By completing this form you are indicating that you or another in your household meet one or more of the "higher risk" characteristics for severe illness from COVID-19.

On-Campus Learning and Remote Learning



On-Campus Learning

This term will be used during 2020-2021 to refer to students coming to the school buildings to learn and participate in activities. Students will attend school on a regular instructional schedule and will engage in face-to-face learning on campus during school hours. Elementary students in grades PK-4 will be assigned to grade level classes that will be taught by teachers at their home campus. Secondary students in grades 5-12 will follow their class schedules by transitioning to different classrooms for instruction. Classroom instruction will be designed for mastery of student learning outcomes based on the academic standards called the Texas Essential Knowledge and Skills (TEKS) for each content area.

Social Distancing Guidelines

Wylie ISD is committed to the health and safety of our students and employees. The following guidelines have been established and will be observed during the COVID 19 crisis:

Signage and Awareness

Signage reminding students and staff about social distancing, handwashing, and infection prevention will be posted throughout the school.

Arrival and Dismissal

To promote social distancing guidelines during arrival and dismissal, students may be assigned to different entry doors to ensure even distribution of students entering/exiting at each door, providing guidance to students to enter one at a time and wait six feet apart outside the entrance, and, where appropriate, encouraging parents to remain outside during drop-off and pick-up.

Passing Periods

To promote social distancing during passing periods, campuses will minimize moving large groups of students at the same time by staggering passing periods as much as possible, providing guidance to students to stay on the right side of the hallway, and by creating one-way hallways where possible.

Cafeteria

Cafeterias will be open to serve breakfast and lunch daily. The physical setup for the cafeteria and the schedule will be adjusted to reduce the number of students in the cafeteria at one time. Each campus cafeteria space will be evaluated to ensure social distancing. Some students will be eating in the cafeteria, spaced according to the recommended guidelines, and other students may eat in the classroom if necessary. All school meals will be served by employees, meaning student self-serve tables will not be used. Safety and health measures will be adjusted based on current guidelines and conditions. Juniors and Seniors at WHS & WEHS will be allowed off-campus lunch.

Recess

Elementary campuses will limit the number of students at recess at one time and create different play areas for activities to further reduce student interactions. Students and staff will be required to use hand sanitizer and wash their hands before and after recess.



Remote Learning - This term will be used during the 2020-2021 school year to refer to students and parents who have made a commitment to participating in learning from home or another location. Remote Learning will have rigorous standards and highly structured schedules. Students in remote learning will be held to the Wylie ISD Grading Procedures. Classroom instruction will be designed for mastery of student learning outcomes based on the academic standards called the Texas Essential Knowledge and Skills (TEKS) for each content area.

Synchronous Instruction Grades 3-12 - synchronous means that all students in a class will be required to log into lessons daily at specific times. This type of instruction is very similar to a typical school schedule, however the student is participating remotely. Students must be logged in at the teacher's official attendance time to be marked as present for the day.

Example: Live interactive classes with students & teachers participating real-time, teacher supported work time on video conference calls, scheduled and timed online tests

Asynchronous Instruction Grades PreKindergarten - Grade 2 - asynchronous means that students will spend some time in required daily lessons, but will also have some time off of the computer to work on hands-on activities assigned by their teacher. Students must be engaged online to be marked as present for the day. Being engaged online daily is any one of these three options:

- Sufficient progress made in Learning Management System (LMS) for that day
- Sufficient progress from teacher/student interactions made that day
- Turn-in of assignments that day

Examples: Self-paced online courses with intermittent teacher instruction, pre-assigned work with formative assessments on paper or in google classroom, watching pre-recorded videos of instruction with guided support

Students attending school on campus and students attending school via remote learning will be required to learn all of the grade level knowledge and skills required by the state of Texas. All students will follow the Wylie ISD curriculum, standard grading policies, and take all required tests.

Procedures for Enrolling in Remote Learning

Campus counselors and registrars will be part of the process for parents and students enrolling in remote learning. Online sections of courses in Skyward will need to be created for grading and attendance purposes. Students will remain coded to their home campus and be considered students of that campus, even while participating in remote learning.

Families may choose to have their student(s) participate in remote learning during the 2020-2021 school year. Families will make the commitment for an entire grading period. All families that will be participating in remote learning will attend an orientation meeting to become familiar with procedures, expectations, and to check out any needed technology. Students participating in Remote Learning will be required to use a district-issued Chromebook.

At the end of the grading term, families can determine whether they will continue with remote learning or return to on-campus learning. Campus counselors or registrars will begin contacting remote learning families 10 days before the end of the grading period to determine if they are continuing with remote learning or returning to campus. Families who do not respond during this 10 day window will remain in their current setting for the next grading period.

Illness or Exposure induced Remote Learning - families who experience a case of COVID-19 in their home will be required to self-isolate. Families impacted by self-isolation or quarantine will be enrolled in remote learning until it is safe for them to return to school. These students will not be required to wait until the end of the grading term to return to school.

Remote Learning Family Agreement

Remote learning is a partnership between the school district and the family to ensure that students are learning while at home. Parents will commit to providing a learning environment at home that

supports student success. Teachers will be the primary provider of instruction in any remote setting. All families will be required to sign and return the Remote Learning Family Agreement and follow the commitments outlined in that document.

Comparison of On Campus and Remote Learning Schedules Kindergarten - Grade 2 Sample Schedule

This schedule is for informative purposes only. The actual student schedule will be different dependent upon student needs and the campus schedule.

On Campus Schedule		Kindergarten-2nd Remote Learning Schedule		
7:30-9:30	Reading Instruction <ul style="list-style-type: none"> • Morning Message • Interactive Read Aloud • Phonics Lesson & practice • Handwriting • Mini-Lesson • Shared Reading • Guided Reading • Literacy Stations 	7:30-8:05	Reading Instruction <ul style="list-style-type: none"> • Morning Message • Interactive Read Aloud • Phonics Lesson 	Teacher provides live instruction, student required to be logged in
		8:05-8:30	<ul style="list-style-type: none"> • Phonics practice • Handwriting practice • Brain break 	Student is offline
		8:30-9:00	<ul style="list-style-type: none"> • Reading Mini Lesson • Shared Reading 	Teacher provides live instruction, student required to be logged in
		9:00-9:30	Guided Reading or Independent Reading	Student required to log in on certain days, other days will be offline
9:30-10:30	Specials Rotation: Music, Art, Technology, Library, and PE	9:30-10:30	Music, Art, and PE	Online lessons provided
10:30-11:00	Writing Lesson	10:30-11:00	Writing Lesson	Teacher provides live instruction, student required to be logged in
11:00-11:30	Lunch	11:00-12:00	Lunch, Recess, Break	Student is offline
11:30-12:00	Recess			
12:00-1:30	Math: warm-up, lesson, independent work, small group instruction & practice	12:00-12:30	Math Warm-up and Lesson	Teacher provides live instruction, student required to be logged in
1:30-2:00	Social Studies	12:30-2:40	Math Independent work Science Social Studies	Teacher available for support, student may be required to participate in a live small group on certain days
2:00-2:40	Science			

Comparison of On Campus and Remote Learning Schedules Grade 3 and 4 Sample Schedule

This schedule is for informative purposes only. The actual student schedule will be different dependent upon the campus schedule.

On Campus Schedule		Remote Learning Schedule		
7:30-9:00	Math: warm-up, lesson, independent work, small group instruction & practice	7:30-8:15	Math Warm-up and Lesson	Teacher provides live instruction, student required to be logged in
		8:15-9:00	Independent work & practice	Teacher available for support, student may be required to participate in a live small group
9:00-10:30	Reading: lessons, independent work, reading groups	9:00-9:30	Reading Lesson	Teacher provides live instruction, student required to be logged in
		9:30-10:00	Independent work & practice	Teacher available for support
10:30-11:00	Writing Lesson	10:00-10:30	Reading Group	Teacher provides live instruction at least twice per week, student required to log in
		10:30-11:00	Writing Lesson	Live instruction, student required to be logged in
11:00-11:30	Recess	11:00-11:30	Recess	Off line
11:30-12:00	Lunch	11:30-12:00	Lunch	Off line
12:00-12:45	Science	12:00-12:30	Science	Live instruction or online activities
12:45-1:15	Social Studies	12:30-1:00	Social Studies	Live instruction or online activities
1:15-1:35	Enrichment and Intervention	1:00-1:45	Enrichment and Intervention	Teacher available, student may be required to log in based on needs
1:35-2:40	Specials Rotation: Music, Art, Technology, Library, and PE	1:35-2:40	Music, Art, and PE	Online lessons provided

Comparison of On-Campus and Remote Learning Schedules
Intermediate Sample Schedule*

On-Campus Schedule		Remote Learning Schedule		
7:45-8:15	Optional Tutoring	7:45-8:15	Optional Tutoring	Teachers will have weekly scheduled tutoring times for students
8:15-9:26	1st/2nd Period - Math	8:15-9:25	1st/2nd Period - Math	Teacher provides live instruction, student required to be logged in
9:29-10:03	3rd Period - Electives	9:30-10:05	3rd Period - Electives	5 th -grade students will rotate through 1 elective per 9 weeks (art, choir, band, technology) 6 th -grade students will have chosen elective
10:06-10:40	Enrichment & Intervention	10:05-10:40	Enrichment & Intervention	Students will receive support from classroom teacher
10:43-11:51	4th/5th Period - English Language Arts	10:45-11:55	4th/5th Period - English Language Arts	Teacher provides live instruction, student required to be logged in
11:51-12:31	Lunch and Recess Break	11:55-1:10	Lunch and Recess Break	Offline
12:34-1:38	6th/7th Period - Science	1:10-2:20	6th/7th Period - Science	Teacher provides live instruction, student required to be logged in
1:41-2:48	8 th /9 th Period – Social Studies	2:20-2:55	8th period - Social Studies	Teacher provides live instruction, student required to be logged in
2:51-3:24	10th period - Physical Education	3:00-3:35	9th period - Physical Education	Teacher provides live instruction, student required to be logged in

*Schedules are for sample purposes only. Final student schedules will differ by student.

**Comparison of On-Campus and Remote Learning Schedules
Junior High School Sample Schedule***

On-Campus Schedule		Remote Learning Schedule		
7:45-8:15	Optional Tutoring	7:45-8:15	Optional Tutoring	Teachers will have weekly scheduled tutoring times for students
8:15-9:01	1 st Period – Math	8:15-9:00	1 st Period – Math	Teacher provides live instruction, student required to be logged in
9:05-9:51	2 nd Period – Reading	9:05-9:50	2 nd Period – Reading	Teacher provides live instruction, student required to be logged in
9:55-10:30	Enrichment & Intervention	9:55-10:30	Enrichment & Intervention	Students will receive support from classroom teacher
10:34-11:20	3 rd Period – Writing	10:35-11:20	3 rd Period – Writing	Teacher provides live instruction, student required to be logged in
11:24-12:10	Lunch	11:20-12:15	Lunch	Offline
12:14-1:00	4 th Period – Science	12:15-1:00	4 th Period – Science	Teacher provides live instruction, student required to be logged in
1:04-1:50	5 th Period – Texas History	1:05-1:50	5 th Period – Texas History	Teacher provides live instruction, student required to be logged in
1:54-2:40	6 th Period - Elective	1:55-2:40	6 th Period - Elective	Teacher provides live instruction, student required to be logged in
2:44-3:30	7 th Period – PE	2:45-3:30	7 th Period – PE	Teacher provides live instruction, student required to be logged in

*Schedules are for sample purposes only. Final student schedules will differ by student.

Comparison of On-Campus and Remote Learning Schedules
High School Sample Schedule*

On-Campus Schedule		Remote Learning Schedule		
8:30-9:00	Optional Tutoring	8:30-9:00	Enrichment & Intervention	Students will receive support from classroom teacher
9:00-9:50	1 st Period – Algebra	9:00-9:50	1 st Period – Algebra	Teacher provides live instruction, student required to be logged in
9:55-10:50	2 nd Period – English I	9:55-10:50	2 nd Period – English I	Teacher provides live instruction, student required to be logged in
10:55-11:45	3 rd Period – AP Human Geography	10:55-11:45	3 rd Period – AP Human Geography	Teacher provides live instruction, student required to be logged in
11:50-12:40	4 th Period – Biology	11:50-12:40	4 th Period – Biology	Teacher provides live instruction, student required to be logged in
12:40-1:40	Lunch	12:40-1:40	Lunch	Offline
1:40-2:30	5 th Period – Spanish I	1:40-2:30	5 th Period – Spanish I	Teacher provides live instruction, student required to be logged in
2:35-3:25	6 th Period - Welding	2:35-3:25	6 th Period - Welding	Teacher provides live instruction, student required to be logged in, students may be asked to come to campus to complete required projects
3:30-4:20	7 th Period – PE	3:30-4:20	7 th Period – PE	Teacher provides live instruction, student required to be logged in
*Schedules are for sample purposes only. Final student schedules will differ by student.				

Attendance in Remote Learning

Attendance will be taken daily while students are in remote learning. **It is critical that students follow their daily remote learning schedule and complete all daily assignments.** [Per TEA guidance](#), “The minimum attendance for class credit rule of TEC, §25.092, will be in effect for the 2020–2021 school year, and TEA will not be issuing waivers for LEAs to exempt themselves from the rule. **Students are required to attend at least 90% of their classes (with some exceptions) to receive credit and be promoted.** Remote attendance will count in the same manner as on-campus attendance in satisfying this requirement.”

Asynchronous Instruction Grades PreKindergarten - Grade 2	Synchronous Instruction Grades 3-12
Students must be engaged online to be marked as present for the day. Being engaged online daily is any one of these three options: <ul style="list-style-type: none">• Sufficient progress made in Learning Management System (LMS) for that day• Sufficient progress from teacher/student interactions made that day• Turn-in of assignments that day	Students must be logged in at the teacher's official attendance time to be marked as present for the day.

There will be no changes from current practice as to how students are coded as on-campus present or absent from school (remote or in person absences will be coded the same). A new attendance coded will be added to note students as “remote asynchronous present” or “remote synchronous present.” Just as with traditional on-campus attendance, official attendance will be taken at a certain time determined by the LEA's policy.

For Remote Learning students in grades PK-12, attendance will be taken daily. It is critical that any students participating in Remote Learning participate daily to be counted as “present” for the day. Students will not be able to complete any work beyond the work assigned to them that day.

Staffing for On-Campus and Remote Learning

All instructional staff will be working at their campus, unless approved for special circumstances per Risk Management (<https://forms.wylieisd.net/Forms/COVID19AccommodationRequest>). Staff who can work at campus, but qualify for special circumstances will be the first group considered for teaching remote students. The number of Remote Learning teachers will be determined by the number of students selecting this option.



Pivot Plan for Temporary School Closure

As stated above, multiple systems are being put in place so that Wylie ISD can continue to deliver instructional content in case of school closure. TEA requires that each school district be prepared for intermittent closures throughout the 2020-2021 school year. Should the governor of Texas require a temporary school closure, the following pivot plan would be followed.

Communication

- Registrars will be updating parent email at the beginning of the year in Skyward.
- Principals will begin communicating weekly information to parents via Skyward, the same information can be replicated using other communication tools as well.
- Teachers will email weekly communication to parents and students with a summary about what students will be learning that week, assignments, projects, and upcoming assessments.

Instructional Delivery

- Edtech coaches and Learning Specialists will standardize Google Classroom per request of campus administrators and parents.
- Edtech coaches will create a training that will be provided to all teachers regarding set up and use of Google Classroom and Google Meets.
- All teachers set up their Google Classroom to be prepared for the first day of school.
- When school begins, teachers will show On-Campus students how to use Google Classroom to get weekly announcements, assignments, and how to turn in assignments. Teachers will also train students on how to use Google Meets.
- In case of school closure, the four bullets above allow all instructional staff to be ready to pivot into online-only mode as quickly and seamlessly as possible.
- Special services and support services such as Dyslexia and reading intervention continue to support students at the same time daily through Google Meets.

- During school closure, teachers will provide daily live instruction from their classrooms as if students were in class on campus.
- All 5th-12th grade students will take home their designated Chromebook.
- In case of school closure, elementary students would need to check out Chromebooks from their home campus.

Curriculum during Closure

- Wylie ISD will follow the regular scope and sequence of our curriculum.
- Learning Specialists will provide ideas for online content. Snack attacks will be held online. Learning Specialists will be available for online PLCs and planning.

School Schedules during Closure

- Teacher and student daily schedules would remain the same regardless of whether the instruction takes place on campus or online. For example, if a student has math at 9:15 on a regular school day, math will continue to be at 9:15 during school closure.
- Teachers would not have to keep students online the entire class period, but need to check on students and remain available for questions.

FERPA Considerations

[TEA provided guidance regarding FERPA](#) and Remote Learning in April of 2020. All of the WISD plans for Remote Learning comply with TEA guidance, and teachers participating in Remote Learning simply need not disclose any personally identifiable information regarding a student's educational records while teaching remotely.

Curriculum and Instruction

Curriculum

Curriculum encompasses the skills that all students are to learn within a school year as determined by TEA. Both On-Campus and Remote Learning will instruct students in all state-required grade level TEKS. Students will be regularly required to complete assignments showing their progress on the TEKS. Wylie ISD will follow our regular scope and sequence, with TEKS from the spring 2020 closure integrated as appropriate.

Instruction

To simplify the mode of instructional delivery and to meet the varied needs of both On-Campus and Remote Learning students, or to be quickly ready in case of forced closure, the following standards will be followed:

- Both On-Campus and Remote Learning teachers will set up and use Google Classroom as a simple learning management tool for all students. Students will learn how to use Google Classroom to find assignments for the week, locate instructional videos and activities, turn in

assignments, and communicate with teachers. Google Classroom procedures have been standardized with help from Wylie ISD's Edtech coaches.

- On-Campus and Remote Learning teachers will use Google Meets as needed for Live Instruction.
- On-Campus instructional practices will be modified based on social distancing guidelines. For example, students used to work in small groups on projects. Now, students may need to collaborate electronically on a project instead. Students should keep their own classroom supplies.
- PreK-4th grade students will be able to check out at Wylie ISD Chromebook if their family selects the Remote Learning option. See [Technology](#) for more information.
- Remote Learning classrooms will be equipped with a camera and microphone. See [Technology](#) for more information.
- Wylie ISD will renew our commitment to the Fundamental Five instructional practices and will incorporate those into both On-Campus and Remote Learning.

Assessment

Assessment of skills is an important part of learning. Teachers rely on assessment data to monitor and adjust instruction for students.

- Wylie ISD will make every effort to ensure that academic honesty is maintained in both On-Campus and Remote Learning environments.
- Remote learners may be required to make an appointment to come to campus for major assessments at least once per grading term.
- Remote learners may be required to be logged into their Chromebooks with their microphone on and a dedicated lockdown browser open while taking their assessment.

Professional Learning Communities

The culture of PLC is integral to our growth and success in Wylie ISD. In 2020-2021 the need for this culture is more important than ever as we face challenges of educating students in different ways.

- PLCs will continue to focus on the Big 3 Ideas
 - Focus on Student Learning
 - What do students need to learn?
 - How will we know they have learned it?
 - How will we respond if they don't learn?
 - How will we respond if they already know it?
 - Focus on Collaboration
 - [Wylie ISD's Collective Commitments for PLC](#) will continue
 - All teaching staff will participate in weekly PLCs
 - PLCs may need to be held via Google Meets if some teachers are remote
 - Design the master schedule so that PLC times remain the same regardless of On-Campus learning, Remote Learning, or forced closure
 - Focus on Results
 - PLCs will continue to analyze assessment data to monitor student data

Professional Development

- Determine trainings/resources needed for students to log in to hear the daily live instruction taking place in the regular classroom (Google Meets/My VR Spot)
 - Campus edtech coaches, with the assistance of C&I Learning Specialists, will provide professional learning opportunities during the C&I Conference days, on best practices utilizing curriculum resources in conjunction with Google Classroom, Google Meets and MyVRSpot.
 - Campuses may want to allow time for the edtech coaches to provide additional support to staff members in need on Google Classroom, Google Meets and MyVRSpot during campus back-to-school professional learning days.
 - Website created for anytime training to help staff utilize Google Classroom, Google Meet, MyVRSpot, and the Cameras/Mics for Remote Learning:
<https://sites.google.com/apps.wylieisd.net/wylie-online-learning-teach/home>
 - Website created to help parents/students utilize Google Classroom, Google Meets and other resources:
<https://sites.google.com/apps.wylieisd.net/wylieisd-online-parents/home>

Technology



During the 2020-21 school year, Wylie ISD will implement a [1:1 Chromebook](#) distribution plan to all students in grades 5-12. Each student in grades 5-12 at the intermediate, junior high and high school campuses will receive a Chromebook to be used both at school and at home for the entire school year. At the completion of the school year, students will turn in their Chromebook where they will be cleaned, updated, and checked for necessary repairs. At the high schools, students will receive the same Chromebook from year to year. Whether participating in On-Campus learning, Remote Learning, or in a Pivot Plan to Remote Learning, students will use their Wylie ISD issued Chromebooks to complete all required work.



Wylie ISD classrooms will be outfitted with a new camera system that will be used to stream live teaching from the classroom to students via google meets. The selected cameras and lapel microphones are compatible with current Wylie ISD teacher laptops. These video cameras track teacher movement and can be set to zoom to individual areas of the whiteboard or classroom. All Wylie ISD teachers will be trained on the camera and microphone system. There are currently 100 units ordered, and installation will begin with teachers selected for Remote Learning. In both Remote Learning and Pivot Plan scenarios, teachers will be expected to provide daily, live instruction from their classrooms.

In the event of the Pivot Plan that requires students in grades PK-4 to stay at home, these students will be provided with a district-issued Chromebook to be used during the duration of their time at home. These devices would be distributed from their campuses in a manner similar to the Spring of 2020. A limited number of Wifi Hotspots would also be available to students in grades PK-12 who are in need of internet access. Students and parents will be responsible for returning their Chromebooks and Wifi Hotspots when On-Campus Learning resumes.

[Device Checkout Agreement](#)
[SPAN - Device Checkout Agreement](#)
[Hotspot Checkout Agreement](#)
[SPAN - Hotspot Checkout Agreement](#)

Health and Safety Guidelines

Protocols for PPE measures

Protective measures, including the use of face coverings, will be determined by either an Executive Order by the Governor or the level of disease activity of COVID-19. The District will rely on data from the Department of State Health Services (DSHS), Collin County Health Care Services to determine the disease activity level and the appropriate protective measures. The disease activity level categories below are based on the recommendations of local and state health officials. The District will alert students, parents and staff of the disease activity level and when face coverings should be worn.

Individual needs for students will be addressed on a case-by-case basis. Requests for accommodations should be submitted to campus administration. Staff requests for accommodations should be made to Risk Management by filling out the following form:

(<https://forms.wylieisd.net/Forms/COVID19AccommodationRequest>)

Procedures for Screening Staff and Students

General

All students and staff will be screened for COVID-19 symptoms daily and individuals who present with symptoms will be separated and sent home. Teachers will monitor students and refer to the nurse if symptoms are present.

Required Staff Training

All staff must complete the SafeSchools: Coronavirus Awareness course prior to returning to campus.

- <https://wylieisd-tx.safeschools.com/login> (To log in, use you District username and password)

Screening Protocols

All students and staff will be required to self-screen for COVID-19 symptoms weekly prior to entering any district facility.

Wylie ISD Health Screening Questionnaires

- **STAFF/STUDENT/VISITOR** -<https://forms.wylieisd.net/Forms/HealthScreening>

Testing & Communication Plan for Suspected/Confirmed case of COVID-19 and Protocols for Self-isolation and Quarantine

Student or Staff Displaying COVID-19 Symptoms

- When a student has displayed symptoms of COVID-19, the school nurse will provide a clinical assessment to determine if and when a student needs to be sent home.
- Students who are ill will be separated from their peers and should be picked up within 30 minutes and no later than 1 hour from the time the campus contacted the student's parent/guardian.
- District communication will be provided to the parents of students who came in contact with a COVID-19 positive student or staff member.
- Staff members displaying COVID-19 symptoms will follow district protocols including isolation from students and other staff members.
- Students and staff who have tested positive for COVID-19 will be required to meet the criteria for isolation or quarantine or provide a physician letter of an alternate diagnosis.
- Students or staff who come into close contact with a COVID-19 positive individual will be asked to self-quarantine for 14 days and may not return to campus during that time.

Protocol for Positive Test Results by Employee/Student ([see Appendix #1](#))

Step 1. Notification

- District administration will send notification to all campus participants if a positive COVID-19 case is identified among participants (employees or students). For students, such written notification is to be provided to the parents or guardians of the students.

- District administration must also notify the local health department.

Step 2. Contact Trace

- The District must identify any individuals who had regular or close contact with the affected participant. The student's and/or the employee's confidentiality will be maintained whenever possible and all involved will remind others of the need to keep personal and medical information confidential.
- Student Health Services and Risk Management will work with the employee and/or student to determine the last date the employee and/or student was physically present in any district facility.
- *Core group:*
 - Will include the entire class (students, teachers and staff)
 - May include other teachers and staff (if multiple teachers work regularly with the student or staff member)
- *Extended group:*
 - Anyone who interacted with individuals in core group on a regular basis or came in close contact with core individuals
 - Extended group should be considered potentially exposed as well and should be screened for symptoms and tested for COVID-19 before returning to school.

Step 3. Follow Isolation Protocols (See Appendix 1)

Step 4: Area Sanitation: District administration will contact the facilities staff to sanitize all areas the student/employee was in within 72 hours from the time of the known exposure.

Sanitization and Cleaning Plans for Facilities and Buses

General

Frequent cleaning and disinfecting will promote a healthy learning and work environment for students and staff.

Disinfecting Expectations

- Staff will have access to disinfectants to sanitize high-touch and working surfaces and shared objects regularly.
- Staff will limit the use of shared supplies when possible.

Daily Campus Cleaning

- Each classroom and restroom will be disinfected daily.
- All high touch areas will be disinfected daily.
- Custodians will wear masks and gloves during work hours.
- The cafeteria will be disinfected between lunch periods.
- Staff will have access to disinfectants to sanitize working surfaces and shared objects after each use and during breaks in instruction.

Additional Cleaning Measure for Covid-19 Positive Cases on Campus

- If a classroom or facility is closed due to COVID-19 spread, quaternary disinfectant, which is recommended for use on the virus that causes COVID-19, will be used to defog and disinfect.
- Custodial staff will disinfect classrooms, restrooms, the athletic indoor turf field, weight room and all additional areas in the entire building.

Transportation

Wylie ISD will maintain its outstanding safety record transporting students to and from school with the same care as past years. During the COVID-19 pandemic, additional health and safety measures will be implemented.

- All buses will be thoroughly cleaned daily, focusing on high-touch surfaces.
- Students are expected to use hand sanitizer dispensers located at the front of the bus when loading and unloading the bus.
- To support contact tracing, students will be assigned seats, and a seating chart will be maintained by the bus driver.

Hand Washing/Sanitizing Expectations

- Hand sanitizer will be available at the main entry to the campus, in classrooms, in the cafeteria and in common areas throughout the campus.
- Staff will be expected to regularly wash or sanitize their hands.
- Requirement for hand washing and/or use of Wylie ISD-provided hand sanitizer:
 - Provide hand sanitizer upon entry to classroom and periodic teacher reminders during instructional day
 - Thorough hand washing after physical activity, before eating, following restroom breaks.

Work and Learning Environments

Classroom Configurations and Procedures

- Desks or tables will be socially distanced as much as instructionally possible.
- Students will use hand sanitizer upon entering the classroom.
- Student materials and supplies will be placed in close proximity to students to reduce movement in the classroom.
- When possible, eliminate communal supplies. Shared supplies will be sanitized between use.
- Reduce the use of large table seating in classrooms and replace with desks when possible. If

tables are used, limit the number of students per table and identify which seats are to be used to provide as much social distancing as possible.

- To the extent possible, keep doors open between classes to minimize contact with doors and door handles by students and staff entering or exiting classrooms.
- The gymnasiums may be repurposed for instructional space for teaching and/or virtual learning to increase the teaching capacity of the building, as large events will likely not be possible.
- The recommended procedures will be applied to all classroom settings, including special education services locations when possible and appropriate. Students' individual needs will be addressed on a case-by-case basis.

Classroom Instructional Adjustments

- When possible, technology can be utilized when the use of manipulatives is needed. Teachers will consider assigning cohorts of students specific manipulatives in order to reduce the possibility of exposure or consider creating individual bags of supplementary aids and/or manipulatives for student use that could also be sent home in the event of school closure.
- Whenever possible, students and staff will maintain consistent groupings of people to minimize the spread of the virus. Additionally, supplemental services will be grouped by grade level when possible.
- The use of outdoor space for learning will be considered when possible. Students should continue to maintain 6 feet distance if no mask is worn. Classroom groups working outside will maintain at least 12 feet of social distance from other classroom groups.

Collaborative Work and Projects

- When possible, technology should be utilized when students are involved in collaborative work.
- Group or pair work can be implemented while maintaining physical distancing.
- It is recommended that students who work in pairs or groups wear a face covering.

Specialized Classrooms

- [Special Education Return to School Guidance](#)
 - Parents are encouraged to send students to school with masks even if they are reluctant to wear them. Wylie ISD will follow the governor's order for face coverings. District staff will work with students on wearing masks as part of daily lessons.
 - When appropriate, students will be provided face shields instead of facemasks.
 - Hygiene routines will be taught, modeled & practiced in all self-contained classrooms
 - Any students or staff involved in a restraint will be provided the opportunity to wash/sanitize any exposed skin – immediately after the restraint.
- Specialized equipment will be sanitized between each use. There will be adequate supplies to

minimize the sharing of high touch materials or limit use of supplies of equipment to one group of students at a time.

- Procedures and protocols will be put into place to address locker rooms. Protocols will be in place for disinfecting of equipment, students changing clothes, students showering, distancing of students, etc.
- Career and Technical Education classes will follow industry-based safety guidelines as appropriate to the equipment and course content.

Physical Education Classroom Protocols

- Wylie ISD will follow guidance from TEA regarding masks and physical activity. Wylie ISD will allow students who are actively exercising to remove masks or face shields as long as they maintain at least six feet of distance from other students, teachers, and staff who are not wearing masks or face shields.
- Whenever possible, physical education classes will be held outside to allow for maximum physical distance between students.
- Any activities bringing students into close physical contact will be avoided when feasible.
- Visual markers will be on the gym floor and bleachers as reminders of social distancing rules.
- Procedures will be implemented in the locker rooms to limit social distancing.
- Equipment will be disinfected.
- Sanitizing areas and access to handwashing will be provided.

Recess

- Recess activities shall maintain their class cohort and maintain social distancing from other classmates, including 12-feet between groups.
- Campuses will consider limiting the number of students per recess group. Staggered schedules can be utilized when needed.
 - All students and staff will be required to use hand sanitizer before entering the playground and upon exiting the playground.
 - Brain breaks will be implemented as needed, at the discretion of the campus/teacher.
 - “Mask breaks” will be implemented as needed.

Specials

- PE classes will be conducted outdoors whenever possible. Appropriate social distancing measures will be followed.
- Students will use their own art supplies.
- Music, Computer and PE equipment will be sanitized and wiped down after each use.

Collaborative Meetings/Common Areas

In order to provide the safest environment possible in our common/collaborative spaces, while

promoting disease prevention and mitigation, the following guidelines will be implemented. Common areas include spaces that are used for meetings and collaboration. This includes computer labs, flexible spaces, teacher lounges, campus libraries, conference rooms and other meeting rooms.

Meeting Spaces/Administrative Spaces - Reception, Offices, Conference Rooms

- Campuses will develop schedules and protocols for the use of common areas, including how to disinfect space between use.
- When possible, meetings will be conducted virtually. However, if the need arises to meet in person please follow campus guidelines:
 - Facial coverings or masks will be utilized when required by the governor and during substantial and moderate transmission levels.
 - Shield guard will be installed at the reception desk.
 - Hand sanitizer will be provided in front office spaces.
 - Distances of 6 feet will be provided between all occupied seats and workspaces.
 - Visual reminders will be displayed for social distancing throughout common areas.
 - Informational graphics and markers will be posted to help with 6 feet social distancing.
 - Limit the sharing of materials/supplies.

Flexible Learning Spaces

- The number of students in these areas will be limited as driven by available space and social distancing guidelines.
- Common spaces and supplies in these spaces will be disinfected frequently.

Library

- Visual reminders will be added and furniture rearranged to help students maintain social distancing while in the library.
- Students and staff will wash/sanitize hands upon entering and after visiting the library.
- High touch surfaces (i.e. table tops, chairs, door handles) will be disinfected regularly.
- Occupancy will be limited.

Elevators

- Only students and staff with a physical impairment or the need to move large/heavy equipment will be able to use the elevator.
- No more than 2 people will ride in the elevator at the same time.
- Masks will be worn when on the elevator.

Restrooms

- Proper handwashing technique will be taught to all students and consistently reinforced.
- Elementary Consideration: The scheduling of whole class restroom breaks is recommended to eliminate co-mingling of students across various classes and to ensure teacher monitoring of social distancing guidelines.
- A system will be implemented to identify the number of occupants utilizing each restroom to mitigate the chance of exceeding maximum occupants per social distancing.
- After a restroom break, students will be required to wash their hands with soap or use hand sanitizer before reentering the classroom.

Campus Visitors

General

Wylie ISD will restrict visits in schools to only those essential to school operations. Campuses will utilize virtual meeting options to limit campus visitors when possible. All visitors who enter the building will be required to wear a face covering during substantial and moderate transmission levels. Individuals who proceed beyond the reception area will follow specific guidelines for visitors.

Visitor Screening/PPE Requirements

- Upon arrival to pick up their student, the parent should notify campus through the entry buzz-in system and show their ID to the camera . The student(s) will be brought out to the parent.
- All individuals entering the building will be required to wear face coverings during substantial and moderate transmission levels.
- Individuals proceeding beyond the reception area will be subject to the following guidelines:
 - All visitors will be subject to screening by way of a symptom screening form.
<https://forms.wylieisd.net/Forms/HealthScreening>
 - Virtual parent meetings will be made available when possible.
 - Visitors and staff will maintain physical distancing for ARD and other meetings in smaller conference areas.

Transitions

- Students and staff will follow disease mitigation safety protocols for face coverings.
- Lockers will be assigned and accessed only at times designated as appropriate on each individual campus.
- Staggered releases from each class will be organized when possible to limit the number of students in the hallway during transitions.
- When transitioning between classes, students will travel corridors as far to the right as possible.
- Visual markers will be developed to help students maintain physical distances and adhere to established campus traffic flow in hallways.

- Traffic patterns will be established throughout the campus that separates individuals to the greatest extent possible.
- Where possible, one-way traffic throughout campus corridors will be established.
- Classroom doors will be propped open to reduce high touch areas.
- Access to hand sanitizer will be provided throughout the campus.

Arrival

- Early bird arrivals are strongly discouraged. Any students dropped off before the building is open will not be allowed inside the building and must stay socially distanced from other students while waiting for the building to open. Any exceptions would need to be specifically arranged with campus administration. **Elementary buildings will open at 7:00am. Intermediate and Junior High buildings will open at 7:45am. High School buildings will open at 8:30am.**
- Arrival protocols will be established to maintain physical distancing.
- Students will go directly to their homeroom/first period class or designated location upon arrival.
- Lockers will be assigned and accessed only at times designated as appropriate on each individual campus.
- Parents will not be permitted to walk students inside the school building.
- Separate entrances will be utilized for different groups of students (i.e. grade level, drivers, bus riders, etc), and each group of students will be directed to a designated location prior to the start of school. Traffic flow maps will align with grade level entrance locations.
- Hand sanitizer stations will be placed at entrances and exits.
- There will be bus procedures, based on campus specific needs.

Dismissal

- Campus will designate staggered dismissal groups. Staggering the groups of walkers, car riders, bus riders or grade level will help manage student movement in the building and decrease the risk of potential crowding outside at dismissal time.
- Sanitizer stations will be placed at each exit and students will be encouraged to sanitize hands prior to exit.
- There will be bus procedures to encourage social distancing based on campus specific needs.

On-Campus Student Activities

- Any school wide events that are approved to be held on campus need to adhere to social distancing requirements outlined by Wylie ISD, TEA and UIL. (Examples: grade level pep rallies, assemblies, performances, etc.)
- School wide events will be live streamed and/or occur virtually when possible.
- Assemblies will be virtual or take place with social distancing measures.
- Meet the teacher, open house, parent conferences, etc. will be held with social distancing

measures.

- To limit larger gatherings, campus club meetings should be held virtually when possible. If meeting in person is required, groups should utilize larger meeting spaces or multiple meeting opportunities will be provided.
- PTA event and fundraising information is pending.
- After school club information is pending.

Outdoor and Off Campus Activities

- Field trips will not be permitted at this time.
- Campuses will limit students from leaving campus after school prior to travel or start of extra-curricular or co-curricular activities when possible.
- Student participation in academic contests (Math and Science Team, Robotics, Academic Pentathlon) will only be attended if specific guidance is provided by an authorized entity (e.g., Host site, Wylie ISD, TEA, the UIL, etc.)

Curricular Programs, Counseling, and Special Services

Athletics

- Athletic practices and contests will be conducted following safety protocol provided by guidance from Wylie ISD, UIL and TEA. This will include COVID screening, group sizes, sharing and sanitizing of equipment, locker room usage, etc.
- Hand sanitizing stations will be in gym facilities and equipment will be sanitized on a regular basis.
- Locker room use will be determined by TEA/UIL. If locker rooms can be accessed, all locker room space will be utilized to follow social distancing guidelines.
- Bus travel will follow transportation guidelines provided by Wylie ISD and TEA.
- Spectator attendance at games and contests may be limited based on TEA and UIL guidelines. Ticketing for events may be utilized to control capacity of facilities.
- Postgame sign out procedures for athletes will be communicated to parents prior to the beginning of each season.
- Event procedures will be in place to minimize face-to-face interactions.
- Separate entrances and exits may be utilized and event doors may be propped open to minimize physical contact with handles.
- Spectator seats may be marked and/or configured in a way to enforce social distancing.
- Concessions and/or concession sales may be limited to encourage social distancing and to follow health and safety guidelines.

Cheer

- Practices and performances will be conducted following safety protocols provided by guidance from Wylie ISD, UIL and TEA. This will include COVID screening, group sizes, sharing and sanitizing of equipment, locker room usage, etc.

CTE

- All CTE courses will be offered for both Remote Learners and On-Campus Learners.
- Adjustments will be made to the curriculum so that transition to virtual instruction is streamlined in classroom and lab settings.
- WISD will determine any additional instructional resources needed for rigorous remote instruction.
- WISD will determine a process for “Remote Learners” visiting their campus to complete in-person lab work for courses such as the courses recommended by TEA.
- Careful consideration will be given to individualized safety equipment as needed.
- Lab accommodations will be made available as recommended by TEA.
- Online resources will be available for students that are pursuing certification licences.
- A communication plan will be implemented to reach students, parents, guardians and other stakeholders describing plans and procedures for reopening CTE facilities.
- Students and teachers will be trained on “best practices” in dealing with COVID lab safety regarding cleaning and sanitation procedures.
- Students will practice safety protocols while working in greenhouse, labs, ag center: gloves, mask, hand cleaner.
- If students are allowed to participate in an internship or off site work experience, students and parents/guardians will be required to complete additional documentation to allow student participation.
- Birmingham Ag Center Planning will have an action in plan for student health & safety guidelines.
- The Culinary Arts Department will follow TEA, Texas Restaurant Association and local health standard policies.
- The public services of the 544 Cafe and Spirit Shop will be considered throughout the school year.
- CTE parent permission forms will be updated.

Counseling

- Guidance lessons will be provided for both remote and on campus students
- Counselors will be available for all students during regular school hours for remote and on campus students
- Student Support Advocates in grades 9-12 will provide assistance for both remote and on campus learners
- Counselors will meet in person with new students and families following local health standard policies

- Mandatory state student trainings through Safe School will be online for grades 7-12
- Group counseling will take place when appropriate following local health standard policies

Dual Language

- On-Campus Learning - No change in instruction provided for in-class instruction
- Remote Learning
 - Dual Language will be provided to 2nd grade and up for all Dual Language students (LEP and Non-LEP)
 - Only LEP students will receive dual language instruction in Kinder and 1st grade.
 - Non-LEP students in kinder and 1st may re-enter the program in 2nd grade, rescreening may be required
 - Instruction in Spanish provided for all grade levels LEP and Non-LEP

Dyslexia

- On-Campus Learning
 - Scheduled Therapy will be provided to grouped students based on therapy groups.
 - Therapy will be provided Monday-Thursday; Friday will be used to catch up with absent students and progress monitor or assess students as necessary.
 - Pod students if possible per grade level to avoid mixing students from different classes
 - Therapy may need to be recorded for students that are self-isolating periodically and during Pivot plan implementation.
- Remote Learning
 - Dyslexia therapists will hold therapy groups online at designated times based on student schedule.
 - Students will be grouped by Take Flight lessons as close as possible. Some students may have review lessons due to grouping availability
 - Students will need Take Flight materials for home
 - Section 504/IEP Accommodations may be added for the student during remote learning

English as a Second Language (ESL)

- On-Campus Learning
 - ESL students grouped with ESL certified teachers where possible

- ESL Teachers providing support to ESL student during intervention times on daily schedule and in the classroom as available
- ESL Paraprofessionals assigned to support EL students in small group
- Beginning of Year LPAC's will reflect online accommodations if needed for transition to remote learning
- Remote Learning
 - Designated EL teachers at each level will support EL students during classwork for K-2 and during Intervention for 3-12 as needed
 - Designated EL Paraprofessional will support EL students as needed
 - BOY LPACs to reflect online accommodations
 - Instructional support provided through Lexia online with small group instruction provided in areas where students may struggle.

Fine Arts

- Instruction and content will be modified to serve students who are participating on campus and remotely.
- Large group practice sessions, sectionals and rehearsals will adhere to social distancing guidelines provided by an authorized entity (e.g., Wylie ISD, TEA, UIL, etc.) When possible, classes will be divided into smaller sections to provide better instruction and more physical space.
- Fine arts music private lesson teachers will not be allowed to teach on campus facilities until further guidance is provided by an authorized entity. Private lessons will continue to be conducted virtually if agreed upon between individual families and the lesson teacher. All district guidelines and pricing will continue to be adhered to.
- Materials and furnishings will be cleaned and sanitized between classes.
- Off-campus fine arts performances will only be conducted if specific guidance is provided by an authorized entity (e.g., Wylie ISD, TEA, UIL, etc.)
- Concerts/performances may be adjusted based on health and safety guidelines provided by an authorized entity (e.g., Wylie ISD, TEA, UIL, etc.) including but not limited to transportation procedures, number of attendees, and the orientation of concerts.
- All fine arts performances will be streamed online when possible.
- Booster club meetings should be held virtually to minimize outside exposure to campuses.

Gifted & Talented

Elementary - all GT teachers will create a Google Classroom in which assignments and projects will be posted. All GT students will have access to the Google Classroom regardless of their mode of instruction.

Secondary - all GT students will continue to receive their GT services through their course selections, whether participating in On-Campus Learning or Remote Learning.

Social Emotional Learning (SEL)

The SEL instruction will occur in weekly, 10-minute mini lessons in Kindergarten, 5th grade and 7th grade.

Special Education

Evaluation and ARDS

- Students can still be referred for special education evaluations if they are participating in remote or on campus learning. Parents can attend referral meetings via Google Meets video or phone conference at a mutually agreed upon date and time.
- Special education documents, such as consent for an evaluation, that require a signature can be completed via the eSped Collaboration which will enable the parent to sign electronically.
- Students in remote learning who require special education evaluations will participate in evaluations by appointments on campus. District safety health and hygiene practices will be followed.
- If you choose not to bring your child to campus for an evaluation and the evaluation cannot be completed through other means, the Acknowledgement of Evaluation delay will need to be completed.
- All ARDs will be held via Google Meets video or phone conference to limit exposure to committee members and campus Special Education students attending school On Campus.

IEPs

- Remote Learning will differ when compared with last spring's Online Learning. Information can be found on the Back to School Website>Comparing Options.
- Students in special education will be included in the requirements for asynchronous and synchronous learning as appropriate for each student as determined by the ARD Committee to provide FAPE.
- Students will have the option to participate in support and related services either remotely or on campus in order to implement the IEP. There will be dedicated Remote Learning teachers and teletherapy options.
- A review ARD will be held before school begins or no later than during the first 3 weeks of school for all students whose parents request Remote Learning. The IEP will be reviewed and revised based upon the student's individual needs in the Remote Learning environment.

- For On-Campus learners, the IEP developed in the student's last ARD meeting will be implemented.
- A Remote Learning Supplement/Contingency Plan will be developed for ALL students and will become a part of the IEP. Therefore, ALL students will have a plan for both On Campus and Remote Learning for the 2020-2021 school year.

Services and Support for Students in Special Education

- Students in full-time Remote Learning can attend their related/support service sessions (speech, OT, PT, etc) at the provider scheduled time on campus or can elect to receive their services through Remote Learning (teletherapy).
- Student specific adaptive equipment, communication devices, assistive technology, and/or accommodations as specified in a student's IEP and determined necessary to provide FAPE will be provided for Remote Learning. Contact your student's case manager with any questions.
- Parents may elect an On-Campus or Remote Learning option for walk-in speech therapy services.
- Wylie ISD will provide resources for parents of students with disabilities to support parents and students in Remote Learning. Resources will include but are not limited to: visual supports as needed, social stories for struggling students, and live help sessions for individual issues that may arise.
- During Remote Learning, special education personnel will support the general education teachers in building a classroom community, help with the newly established routines and procedures, collaborate on instruction, implement the contingency plan/supplement, promote student engagement, and/or develop virtual activities with the teacher.
- Remote Learning schedules for classes will parallel On Campus instruction as much as possible and appropriate for the grade/curriculum content for the student. Direct instruction may be supplemented with activities which can be completed by the student in addition to the synchronous instruction.
- Some students accessing an alternate curriculum will need the support of a parent/caregiver to participate in online instructional activities. For students in grades PPCD-2, asynchronous learning activities and instruction will be provided.
- Wylie ISD staff have been working with the different learning programs to determine effective implementation during Remote Learning. Many of the programs/resources used in alternate

curriculum have a Remote Learning component. Teachers will be trained in using the programs to conduct Remote Learning lessons in August.

- Hearing and vision teachers will support access to communication and participation in Remote Learning for students with hearing and visual impairments. Services will range from collaboration and consultation with teachers to real-time, multimedia interaction with families and students. Additionally, hearing and vision teachers will work with classroom teachers and case managers regarding the expectations for presentation of instructional materials. They will also assist families to understand how to implement appropriate accommodations such as closed captioning, educational interpreting services, as well as auditory and visual supports in the online environment.
- Emotional Behavioral Support Staff are available to provide behavioral intervention support as needed in the Remote Learning environment. This includes assisting teachers with incorporating behavioral best practices in the Remote Learning environment, consulting and collaborating with parents/guardians as needed on behavioral strategies to support Remote Learning in the home environment, and providing district training and resources for supporting the learning environment incorporating behavioral best practices.

Health and Safety for Students in Special Education

- For students who require personal care services, staff will follow universal precautions to maintain health and safety. This will include using and changing gloves and other PPE, use of sanitizer to clean surfaces, and hand washing before and after working with each student.
- The expectation to wear facial (mouth and nose) coverings, social distance and follow health and safety guidelines has been and will continue to be communicated to parents, students and staff by the district. Health and safety expectations will be positively reinforced understanding that some challenges may arise due to the various developmental levels of students. Staff will model and instruct on the importance of social distancing and wearing face coverings.
- When addressing student noncompliance with health and safety, campuses will consider individual student needs and abilities.
- For students with limited communication abilities, teachers will monitor students and communicate with parents about any changes in student behavior that may indicate illness. Should a student show signs of illness, the nurse will be contacted. Teachers know their student's typical behavior and will likely notice when a student exhibits behaviors that may indicate they do not feel well.
- Smaller numbers of students in the self contained classes will assist with social distancing and increase the attention staff can give to monitoring the health of students in the classroom.
- Communication about your student or any health concern is encouraged in the daily communication logs, email, or phone calls.

Considerations for On Campus vs. Remote Learning for Students in Special Education

When making your decision, you might consider the following:

- Will your child be more successful when offered shorter, diverse activities that engage them through hands-on learning?
- Will your child require a larger amount of your time and energy when it comes to supporting remote learning?
- Can your child maintain a daily routine with your guidance?
- Are you and your child comfortable with using technology tools to access learning?
- What is in your child's best interest for health and safety?

Special Services and Special Education Paraprofessionals (Title I, ESL, Title III, Dual-Language, Pre-K, Resource/Inclusion, FASE, etc.)

Special Services and Special Education are recommending certified teachers add paraprofessionals as a "co-teacher" to a certified teacher's Google Classroom instead of paraprofessionals creating their own Google Classroom. Paraprofessionals can serve remote learners through small groups, one on one support, or in an inclusion-type setting via Google Meet through the certified teacher's Google Classroom under the supervision of the certified teacher. Special Services and Special Education paraprofessionals may be added as a co-teacher in a classroom teacher's Google Classroom or in a Special Services teacher's Google classroom. Should a Special Education teacher and their paraprofessional need to work with separate groups, the paraprofessional and the supervising teacher could be in separate Meets as long as they are physically in the same classroom.

Transportation

Wylie ISD will maintain its outstanding safety record transporting students to and from school with the same care as before. During the COVID 19 pandemic, additional health and safety measures will be implemented.

- Student ridership will remain at typical district capacity.
- All buses will be disinfected daily.
- Students are expected to use hand sanitizer dispensers located in the front of each bus for use when loading/unloading the bus.
- To support contact tracing, students will be assigned seats, and a seating chart will be maintained by the bus driver.

Will transportation be provided for qualified students?

Yes, transportation will continue to be provided for all who qualify. Bus transportation is provided for students in special education as determined by the ARD committee and eligible general education

students who live two or more miles from their school or in areas specially designated by the Transportation Department.

How will seating arrangements be determined on school buses?

Ridership will remain at typical district capacity. To support contact tracing, students will be assigned seats, and a seating chart will be maintained by the bus driver. The bus driver and students will be highly recommended and encouraged to wear face coverings and use hand sanitizer provided when boarding and exiting the bus. Wylie ISD will comply with all health and safety recommendations established by the Governor, the health department, and the Texas Education Agency. Students are required to remain seated at all times and keep their hands and arms to themselves. Students should not touch each other or share any items. School buses will be cleaned and disinfected daily. Safety and health measures may be adjusted based on current guidelines and conditions.

Food Service

The Wylie ISD Student Nutrition department leads the way to provide safe and healthy meals during the entire COVID 19 crisis. We plan to observe that same level of excellence for students participating in On-Campus learning. The following additional health and safety measures will be implemented.

- Student nutrition employees will follow recommended health and safety measures, such as staff wearing face coverings and gloves
- Sanitizing and hand washing practices in all areas of the kitchen and serving area will be observed
- All self serve stations are temporarily suspended during the COVID 19 crisis.
- Condiments and pre-wrapped silverware to be included with all meals
- “Grab and go” meals for breakfast at all levels
- Meals in disposable packaging to eat in cafeteria
- Use Plexiglas shields at cashier counters and full length serving counter sneeze guards for service

Will cafeterias be open and lunches served?

Cafeterias will be open to serve breakfast and lunch daily. The physical setup for the cafeteria and the schedule will be adjusted to reduce the number of students in the cafeteria at one time. Each campus cafeteria space will be evaluated to ensure social distancing. Some students will be eating in the cafeteria, spaced according to the recommended guidelines, and other students may eat in the classroom if necessary. All school meals will be served by employees, meaning student self-serve tables will not be used. Safety and health measures will be adjusted based on current guidelines and conditions. Juniors and Seniors at WHS & WEHS will be allowed off-campus lunch.

FAQ for Learning During the 2020-21 School Year

Remote Learning

1. How will Remote Learning in 2020-21 be different from online learning at the end of the 2019-20 school year?

Last spring, students were in self-paced coursework delivered in google classroom. They were not required to log in at specific times. In 2020-21, Remote Learners will be required to log into lessons daily at specific times. This type of instruction is very similar to a typical school schedule, however the student is participating remotely. Remote Learning students will also be required to take tests and follow the same district grading policies as On-Campus students.

2. Will Remote Learners be viewing a teacher in a “live” classroom?

Yes, in some cases. Specialized courses particularly in Fine Arts, CTE and upper level classes at the high school may be taught simultaneously to students who are learning on campus as well as those who are learning remotely.

3. How do parents commit to an instructional model of choice for their child?

For current students, parents will complete the commitment form no later than August 6 at 8:00 a.m. Upon enrollment, new students will be provided the opportunity to select their instructional model.

4. Can students change their commitment after the start of the school year?

Due to the scheduling complexities inherent in these two options, parents will be asked to make a commitment for at least one full nine-week grading period. Special circumstances that affect a family will be considered on a case-by-case basis by the campus principal. Please note that if a student switches between On-Campus Learning and Remote Learning, then that student may not have the same teacher(s) or course schedule, as teachers may or may not be teaching both On-Campus and Remote Learning classes. Students may not be guaranteed to be assigned to their home campus based on staffing and grade level/course seat availability.

Students will be allowed to change their instructional setting at the end of every grading term

5. Will students in grades 7-12 be able to participate in activities such as clubs and organization meetings?

Yes, students who select Remote Learning or On-Campus Learning may participate in clubs and/or organizations. Meetings may be held virtually, as applicable. Students must have their own transportation to and from campus.

6. How will Remote Learners get assistance if they are struggling with coursework?

Tutoring and intervention assistance will look similar to On-Campus students, with specific online times set aside for each teacher to help students struggling with coursework.

7. Will Remote Learners be required to come to campus at any point?

Remote Learners might be asked to come to campus at some point during the grading period to take a test or participate in a required project or assignment that cannot be completed at home. For example, a welding course may require a student to perform tasks on campus that cannot be reasonably completed remotely.

8. Will STAAR/EOC be administered in 2020-2021?

Yes. The Texas Education Agency (TEA) has indicated that STAAR testing will still occur during the 2020-2021 school year, in compliance with state and federal legislation.

9. What technology will be provided to remote learners?

Students PK-12 participating in Remote Learning will be provided a Chromebook. It is strongly recommended that students use their Wylie ISD issued Chromebook for all classwork.

10. How will teachers address any potential learning needs from the school closure last spring?

To support all students, the district curriculum will highlight academic standards that teachers will consider as they plan to address the potential learning impacts resulting from the school closure. Teachers will use formative assessments and supplemental resources to personalize student learning to address areas of need.

11. How will student progress be reported?

Overall progress on learning outcomes will be communicated in a “traditional” format using numeric grades. Assignments and grades will be entered into Skyward. The expectations for coursework and guidelines for grading for On-Campus Learning and Remote Learning will be the same. Students enrolled in Dual Credit coursework will follow Collin College grading procedures.

12. Will there be any changes to Wylie ISD grading procedures for 2020-21?

During the Spring of the 2019-20 school year, special grading exemptions were developed to address the unique circumstances surrounding COVID-19. Per TEA guidance, Wylie ISD will follow all adopted grading procedures for 2020-21 for all students, both remote learners and on-campus learners.

On-Campus Learning

1. How do parents commit to an instructional model of choice for their child?

For current students, parents will complete the commitment form no later than July 20 at 8:00 a.m. Upon enrollment, new students will be provided the opportunity to select their instructional model.

2. Can students change their commitment after the start of the school year?

Due to the scheduling complexities inherent in these two options, parents will be asked to make a commitment for at least one full nine-week grading period. Special circumstances that affect a family will be considered on a case-by-case basis by the campus principal. Please note that if a student switches between On-Campus Learning and Remote Learning, then that student may not have the same teacher(s) or course schedule, as teachers may or may not be teaching both On-Campus and Remote Learning classes. Students may not be guaranteed to be assigned to their home campus based on staffing and grade level/course seat availability. Students will be allowed to change their instructional setting at the end of every grading term.

3. What measures will be in place to ensure a safe environment?

Wylie ISD will implement increased signage around campuses promoting disease mitigation strategies, increased cleaning and sanitation practices, as well as frequent reminders of hand hygiene and social distancing. Face coverings will be highly recommended and encouraged for staff and students. Wylie ISD will comply with all required health and safety recommendations established by the Governor, the health department, and the Texas Education Agency. Safety and health measures may be adjusted based on current guidelines and conditions.

4. Will health and safety training be provided to all employees?

Yes. All staff members will receive COVID-19 prevention training prior to the opening of school. All students will receive instruction on health protocols related to minimizing the spread of COVID-19.

5. How many students will be assigned to each classroom?

Wylie ISD will follow TEA guidelines for class size. At this time, the class size requirements are the same as a regular school year. The maximum number of students per class varies by grade level and also varies by class at the secondary level.

6. How will social distancing be promoted?

Signage reminding students and staff about social distancing, handwashing, and infection prevention will be posted throughout the school.

Elementary classrooms will be assigned specific bathrooms, breakfast, lunch, and gym access times to reduce the number of students in any given area as much as possible.

Campuses will have plans to promote social distancing during arrival and dismissal. Please refer to the campus website and/or administrator for campus-specific information.

7. What precautions will be in place for athletics, fine arts, and other extracurricular activities?

Safety guidelines have been developed for conducting all on-campus workouts, rehearsals, and practices. The district will continue to follow all guidelines provided by UIL, TEA, and the state. We will share any changes with parents.

8. Will students have recess or be allowed to socialize with other students?

Elementary campuses will limit the number of students at recess at one time and create different play areas for activities to further reduce student interactions. Students and staff will be required to use hand sanitizer and wash their hands before and after recess.

9. What will happen if a family member in the house gets sick with COVID-19, but not the student?

Individuals—including students, teachers, staff, or other campus visitors—who have had close contact with someone who is lab-confirmed to have COVID-19 should stay at home through the 14-day incubation period, and should not be allowed on campus. School systems should screen individuals after the incubation period has concluded, and if the individual did not experience COVID-19 symptoms during that 14-day period, the individual can be allowed back on campus.

If the individual experiences COVID-19 symptoms, they must stay at home until the following conditions have been met:

- at least 24 hours have passed since recovery (resolution of fever without the use of fever-reducing medications); **and**
- individual has significant improvement in symptoms (e.g. cough, shortness of breath); **and**
- at least 10 days have passed since symptoms first appeared.

10. What happens if a student or a teacher tests positive for COVID-19? Will the entire classroom have to quarantine? What if multiple classrooms and students/staff are impacted? Will students be able to participate in Remote Learning during the quarantine?

Students or staff who test positive for COVID-19 will be sent home to recover. When notification of a possible exposure occurs, in coordination with local health authorities, the campus/district will conduct contact tracing. Based on the lab-confirmed results, a determination will be made as to whether an entire classroom or multiple classrooms are required to quarantine. In the event students are required to temporarily quarantine, the

education of these students will continue through Remote Learning for the duration of the quarantine period.

11. What happens if my child's campus is temporarily closed during the school year?

During the period of the school closure, students will remain at home and will engage in learning activities that are primarily delivered through Google Classroom. Live, teacher-led instruction and peer collaboration will be scheduled throughout the day to expand students' opportunities to engage with content and interact with teachers and classmates. Daily student participation in the learning activities will be required. Instructional time will also be dedicated for independent learning activities. A structured schedule will be provided to students indicating required times for participation in live instruction.

12. Will cafeterias be opened and cafeteria lunches served?

Cafeterias will be open to serve breakfast and lunch daily. The physical setup for the cafeteria and the schedule will be adjusted to reduce the number of students in the cafeteria at one time. Each campus cafeteria space will be evaluated to ensure social distancing. Some students will be eating in the cafeteria, spaced according to the recommended guidelines, and other students may eat in the classroom if necessary. All school meals will be served by employees, meaning student self-serve tables will not be used. Safety and health measures will be adjusted based on current guidelines and conditions. Meals will be packaged in a manner that is safe for classroom or cafeteria consumption. Juniors and Seniors at WHS & WEHS will be allowed off-campus lunch.

13. My child enrolled in dual credit for fall 2020, what should I know as a parent or student?

Collin College will provide guidelines for Wylie ISD students who are enrolled in dual credit courses for Fall 2020. For any questions about dual credit, contact dualcredit@collin.edu.

14. Will students in grades 7-12 be able to participate in activities such as clubs and organization meetings?

Yes, students who select Remote Learning or On-Campus Learning may participate in clubs and/or organizations. Meetings may be held virtually, as applicable. Students must have their own transportation to and from campus. Additional screening protocols may be required for these students.

15. How will teachers address any potential learning needs from the school closure last spring?

To support all students, the district curriculum will highlight academic standards that teachers will consider as they plan to address the potential learning impacts resulting from the school closure. Teachers will use formative assessments and supplemental resources to personalize student learning to address areas of need.

16. How will student progress be reported?

Overall progress on learning outcomes will be communicated in a "traditional" format using numeric grades. Assignments and grades will be entered into Skyward. The expectations for coursework and guidelines for grading for On-Campus Learning and Remote Learning will be

the same. Students enrolled in Dual Credit coursework will follow Collin College grading procedures.

17. Will there be any changes to Wylie ISD grading procedures for 2020-21?

During the Spring of the 2019-20 school year, special grading exemptions were developed to address the unique circumstances surrounding COVID-19. Per TEA guidance, Wylie ISD will follow all adopted grading procedures for 2020-21 for all students, both remote learners and on-campus learners. Students enrolled in Dual Credit coursework will follow Collin College grading procedures.

18. Will Alphabest be offered?

Yes, Alphabest will be available to families who are participating in On-Campus Learning. Kids Club will operate on its normal schedule.

19. How will athletics, assemblies, extracurricular activities, and clubs work?

During the school day, students will go to all classes, including athletics, electives, and fine arts. High school students will continue to take all courses towards their graduation plan and endorsement. All health and safety measures will take place in these classes. Assemblies such as pep rallies, class meetings, and awards will be virtual or take place with social distancing measures. The University Interscholastic League (UIL) will make any decisions on if/when competitive athletics and fine arts will occur. As of July 14, there have been no announcements from UIL regarding alterations that impact the 2020-21 school year for competitive athletics and fine arts.

20. Will STAAR/EOC be administered in 2020-2021?

Yes. The Texas Education Agency (TEA) has indicated that STAAR testing will still occur during the 2020-2021 school year, in compliance with state and federal legislation.

Transportation

1. Will transportation be provided to all qualified students?

Yes, transportation will continue to be provided for all who qualify. Bus transportation is provided for students in special education as determined by the ARD committee and eligible general education students who live two or more miles from their school or in areas specially designated by the Transportation Department.

2. How will seating arrangements be determined on school buses?

Ridership will remain at typical district capacity. To support contact tracing, students will be assigned seats, and a seating chart will be maintained by the bus driver. The bus driver and students will be highly recommended and encouraged to wear face coverings and use hand sanitizer provided when boarding and exiting the bus. Wylie ISD will comply with all health and safety recommendations established by the Governor, the health department, and the Texas Education Agency. Students are required to remain seated at all times and keep their hands and arms to themselves. Students should not touch each other or share any items. School

buses will be cleaned and disinfected daily. Safety and health measures may be adjusted based on current guidelines and conditions.

Resources

Remote Learning & On-Campus Learning Side-by-Side

	Remote Learning	On-Campus Learning
Attendance	Attendance will be taken daily	Attendance will be taken daily
Course Offerings	Current Wylie ISD course offerings will be taught and seated according to student interest	Current Wylie ISD course offerings will be taught and seated according to student interest
Curriculum	Wylie ISD scope and sequence will be followed and all TEKS will be taught	Wylie ISD scope and sequence will be followed and all TEKS will be taught
Google Classroom	Both On-Campus and Remote Learning teachers will set up and use Google Classroom as a simple learning management tool for all students	Both On-Campus and Remote Learning teachers will set up and use Google Classroom as a simple learning management tool for all students
Grading	Current Wylie ISD grading procedures will be followed	Current Wylie ISD grading procedures will be followed
Local Tests	All local tests, including MAP and other screeners, will be administered either at home or at school	All local tests, including MAP and other screeners, will be administered
PLC Meetings	All teachers will participate in weekly PLC meetings	All teachers will participate in weekly PLC meetings
Special Services	All special services will be provided to students	All special services will be provided to students
State Tests	All state tests will be administered	All state tests will be administered
Student Schedule	Students will follow a schedule for remote learning that will be similar to a typical school day	Students will follow traditional schedule

Safety Protocols - Appendix #1

APPENDIX 1: Isolation Protocol & Example Scenarios

Note: These TEA protocols are the same as those issued by DSHS for all employers.

Ex. #1: If a student shows symptoms at school, immediately separate the student until picked up by parent/guardian (TEA p. 7, #1)

Ex. #2: If teacher, staff or student experiences any COVID-19 symptom he/she self-isolate until the required criteria below have been met (TEA p. 7, #5)

Ex. #3: If the individual was diagnosed with COVID-19, the individual may return to campus when all three of the following criterias are met:

1. at least 24 hours have passed since recovery (resolution of fever without the use of fever-reducing medications); **and**
2. individual has significant improvement in symptoms (e.g., cough, shortness of breath); **and**
3. at least 10 days have passed since symptoms first appeared.

Ex. #4: If the individual has symptoms that could be COVID-19, but does not get evaluated by a medical professional or tested for COVID-19, the individual is assumed to have COVID-19, and the individual may not return to campus until all three criteria are met:

1. at least 24 hours have passed since recovery (resolution of fever without the use of fever-reducing medications); **and**
2. individual has significant improvement in symptoms (e.g. cough, shortness of breath); **and**
3. at least 10 days have passed since symptoms first appeared.

Ex. #5: If the individual has symptoms that could be COVID-19 and wants to return to campus before completing the above self-isolation period, the individual must obtain a medical certification clearing the individual for return based on an alternative diagnosis.

Ex.: #6: If an employee/student lives with someone who is exposed to a lab-confirmed positive case (symptomatic/asymptomatic), that employee/student should self-isolate for 14 days and monitor for symptoms.